

## **COUNCIL WORK SESSION**

Tuesday, July 25, 2017 at 4:30 p.m.

Casper City Hall

Council Meeting Room

### **AGENDA**

1. Establish Fees for Special Events at Hogadon Ski Area (Chris Smith, Dan Coryell, Andrew Beamer)
2. Leisure Services Advisory Board Presentation (Dave LePlante)
3. City Manager Report
4. Future Agenda Review
5. Council Around the Table
6. Executive Session

Vice Mayor Pacheco called the work session to order at 4:34 p.m. with the following Councilmembers present: Pacheco, Morgan, Johnson, Laird, Huckabay, Walsh, Hopkins, and Mayor Humphrey. Councilmember Powell was absent.

Public Services Director introduced Christopher Smith, Ski Area Superintendent, to discuss establishing fees for special events at Hogadon ski area. Mr. Smith explained that the new Hogadon lodge was built with the intent of utilizing it as a year-long facility. The lower level was designed to be used as the ski lodge and the upper level was designed to be used as a banquet facility. He stated that several individuals have inquired about using the banquet facility for weddings and have tentatively booked the facility. Staff devised the following fee schedule for these events: \$2,000 for a one day rental, \$500 for additional days, and a \$500 refundable cleaning deposit. The fees are competitive with similar higher end facilities in the area. Events may be able to be booked during the ski season and will be done on a case by case basis depending on the timing of the event. Council agreed to move forward with implementing the proposed fee schedule for special events at Hogadon.

Next, Mr. Beamer introduced Dave LePlante, Leisure Services Advisory Board Member, to present on the Leisure Services Advisory Board. Mr. LePlante stated that the Board is looking for direction from Council on whether to continue and what involvement level they would like to see from the Board moving forward. He then introduced Beth Nelson, Leisure Services Advisory Board Member, to give an overview of what they do. She reviewed the user groups that the Board advises and the facilities that they utilize. She explained that each user group provides an annual report that details their participants, age groups, programs, goals, expansion plans, and upcoming events. They also provide financial information and a certificate of liability insurance. They have the opportunity to provide feedback on facilities and recommendations for improvements. She explained that it is helpful to have City staff and Council liaisons there to address those concerns. The Board also helps to coordinate like-user groups to ensure that groups are getting what they need. She then explained that the Board has received funding in past years,

but has not received it for the past two years. Funding requests are instead forwarded on to Council and City staff. Council asked for a breakdown of usage of each facility which will be emailed to each of them by staff this week.

Mr. Beamer explained that because Leisure Services is now under Public Services, the wording in the resolution regarding the Leisure Services Advisory Board will need to be changed to reflect the departmental change. Council agreed that the Board is beneficial and asked that they continue with the work they have been doing.

City Manager Napier was absent, so no City Manager's Report was given.

Next, Mr. Beamer reviewed the agenda for the Regular Council Meeting scheduled for August 1, 2017.

Next, Council went around the table to discuss their respective board and committee meetings and share ideas and concerns on public matters. Council discussed providing more information about the eclipse to the public to help address citizen concerns. Council discussed adding some information to the City's website with links to the Eclipse Festival website as well as the Eclipse Festival Facebook page. These sites can provide more detailed safety information as well as information on the festivities. Councilmember Huckabay also invited Councilmembers to attend an all-agency meeting for the eclipse on August 3. Mr. Beamer stated that staff does not anticipate any problems involving water or sewer and that the City's systems are capable of handling the expected influx of people. He added that this information has been relayed to the media.

Councilmember Huckabay gave Purple Heart Designee parking signs to staff to be utilized where appropriate. Councilmember Laird proposed forming a citizen advisory committee to help in creating the City's budget. Council discussed the responsibility of forming a budget, and several Councilmembers stated that City Manager Napier, the new Chief Financial Officer, and staff should be given the opportunity to work with Council to create a budget that uses fewer reserves. Council agreed that they do not want to form a citizen advisory committee at this time. Mayor Humphrey directed staff to add a link on the website for citizen feedback on the budget.

Mayor Humphrey asked that Council address the Mayor when speaking instead of addressing each other in order to prevent an argumentative atmosphere.

At 5:40 p.m., it was moved by Councilmember Pacheco, seconded by Councilmember Walsh, to adjourn into executive session to discuss personnel. Motion passed.

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

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Tracey L. Belser  
City Clerk

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Kenyne Humphrey  
Mayor